



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier: APO PRODUCTION UNIT, INC. P.O. No. : 22-09-1942
 Address: 2nd Floor PIA Bldg., Visayas Avenue, Quezon City Date : 09-19-2022
 Mode of Procurement: GOVERNMENT TO GOVERNMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar Days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PADS	15,000	AF #51 Personalized Accountable Form #51 Carbonless 4 x 8 1/2 x 3 ply imported carbonless paper full color printing (original copy only) Security Features - invisible watermarks, microtext and black penetrating, migrating red security 50 sets per pad 3 ply stapled with front and back cover Front - brown kraft paper Back - Chip Board No. 120	272.00	4,080,000.00
2	PADS	6,000	AF #56 Personalized Accountable Form #56 4 1/2 x 10 1/2 Carbonless paper Four colors printing Security Features - Invisible Markings; Red Stain Numbering 3 ply; four printing with security features, prenumbered; 50 sets per pad	300.00	1,800,000.00
3	PADS	350	Tax Order of Payment Tax Order of Payment of Transfer Tax and License 9 x 6 One color printing Carbonized Quadruple With Numbering	730.00	255,500.00

Control No. **3771** SUBTOTAL : **Php 6,135,500.00**

Total Amount in Words Six Million One Hundred Thirty-five Thousand Five Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme: *Edither Santos* VICTOR MA. REGIS N. SOTTO
 (Signature over printed name of Supplier) (Authorized Official)
9/21/22 City Mayor
 Date

Requisitioning Office/Dept. : <u><i>Adlan</i></u> MARITA A. CALAJE (Authorized Official)	Funds Available : JUVY A. CUENCO Chief Accountant	Amount : _____ OBR No. : _____
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Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar Days
Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
4	PADS	2,000	Tax Order of Payment Tax order of payment Cedula Individual 1,500 pads duplicate carbonized 9 x 6 one color printing with numbering Tax Order of payment Cedula Corporation 500 pads duplicate carbonized 9 x 6 one color printing with numbering ***** Nothing Follows ***** For the use of Accountable Forms Section, License, Transfer Tax and Cedula for the use of City Treasurer's Office	445.00	890,000.00

Control No. **3771** GRAND TOTAL : **Php 7,025,500.00**

Total Amount in Words Seven Million Twenty-five Thousand Five Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme: *Edith H. Santos*
Edith H. Santos
(Signature over printed name of Supplier)
9/21/22
Date

VICTOR MA. REGIS N. SOTTO
VICTOR MA. REGIS N. SOTTO
(Authorized Official)
City Mayor

Requisitioning Office/Dept. : *Calaje*
MARITA A. CALAJE
(Authorized Official)

Funds Available : *Juvy A. Cuenco*
JUVY A. CUENCO
Chief Accountant

Amount: ₱ 7,025,500.
100-2065-05-
OBR No. : 0201-1091